

Insurance Claims Adjuster

Ralph Reichert

Insurance Claims Adjuster

Home

645 Fairmount Terrace
Casualty
Pittsburgh, PA 23453
(345) 678-0987

Office

Hamilton General &
Monroe Plaza
Pittsburgh, PA 23453
(321) 456-0987

Job Objective

Management position in general and casualty insurance claims investigation and adjustment.

Experience

Claims Adjustment Experience: **Claims Adjuster**, 1990-present

Two years of responsible experience in automobile claims with *Hamilton General and Casualty Insurance Company*, Pittsburgh.

- ☒ Investigate auto accident claims; examine damaged vehicles; take pictures, if necessary; interview witnesses and repair personnel; complete accident and injury forms
- ☒ Report investigations to home office
- ☒ Make settlements for claims of \$5,000 or less

(Studying for CPCU; passed three examinations to date.)

Managerial Experience: **Supply Officer**, *United States Navy*, 1987-1990

Three years of responsibility in Newport and San Diego, supervising staffs of fifteen to forty-five clerks and enlisted men in requisitioning, storing, and securing of supplies; inspecting for quality and security; and administering personnel. (Rank: Lieutenant.)

Part-time and Summer Experience while Attending College: **Serviceman**, 1983-1987

Repair and service experience with *Golden Triangle Transport Company*, Pittsburgh. Earned all tuition for college.

Education

Bachelor of Science, Management, *School of Business Administration, Monongahela University*, 1987

Diversified business training with emphasis on insurance and finance.

References

Furnished on request. Willing to travel and relocate.